

# OSHC POLICY FOR FEES, BOOKINGS &

# CANCELLATION

All bookings must be made online through the My Family Lounge portal or app.

#### FEES- Debit Success process all OSHC fees and provide two options below:

Debit Success will provide two payment options:

- 1) Credit card (2.35% surcharge)
- 2) Direct debit from bank account (no cost involved)

Please note that our service will not be able to accept any booking until the Debit Success form is completed. This can be done by updating your enrolment form through the **'My Family Lounge'** portal. All outstanding fees on your account must be up to date prior to

commencement of Vacation Care. If you experience any difficulties with these requirements, please contact Tamra at: **oshcaccounts@pcsouthportss.school** 

### **Cancellations**

If you wish to cancel If you cancel your child's booking by Friday 13/06/25, a full refund will be returned provided there are no outstanding fees owing from previous care provided. All cancellations made after this date will be charged unless we can replace the booking.

#### **Debit Success Deduction dates**

Thursday 12/06/25 – before/after fees due that week plus week 1 vacation care Thursday 19/06/25 - before/after fees due that week plus week 2 vacation care

Please note: All before/after and vacation care fees need to be paid in full prior to the start date – **30/06/25**. Bookings may be cancelled at the OSHC discretion if fees remain unpaid.

## Fees and Child Care Subsidy

Incursion Rate: \$74.00 per day.

Excursion rate: \$81.00 per day.

Operating hours: 6.30am to 6pm - Our vacation care/pupil free day sessions will be charged at 10

hours per day. This will enable all families to access more care under the new Child Care Subsidy.

Vacation Care: Includes all incursion and excursion costs, transport and provision for morning &

afternoon tea.

### **Additional Information**

Mobile phones or personal iPads are not permitted at OSHC.

#### Children are required to bring their lunch, hat and a drink bottle every day.

Please let children wear old clothes, as they will be working with paints and glues etc.

Sun safe clothing & suitable footwear please- Shirts must be covering shoulders. Enclosed footwear only.

### **Bus service information**

We will be travelling with Mudgeeraba Springbrook Bus service and seatbelts will be provided.

The Coordinator and/or Assistant Coordinator will carry a mobile phone on the bus when

transporting children & on all excursions.

#### **Excursion Information**

#### Thursday 3<sup>rd</sup> July

Destination & Address: Inflatable World- address: 61 Newheath Dr, Arundel

**Travel Time Frame:** We will depart OSHC at 10am and arrive at Inflatable World for a 10.30am start. We will play from 10.30am-11am, ½ hour break for lunch, then play 11.30am-12.30pm. Depart at Inflatable World 12.45pm and arrive at OSHC by 1pm.

**Activities Undertaken:** We will be playing on the inflatable obstacles. There will be a 1 adult to 10 children supervision ratio at all times.

#### Tuesday 7<sup>th</sup> July

**Destination & Address:** Harbour Town Readings Cinema, Cnr Gold Coast Highway & Oxley Drive, Biggera Waters. Readings Cinema is located within the Harbour Town Shopping Centre.

**Travel Time Frame:** Depart OSHC at 9.45am and arrive at movies 10am. Depart movies at 12.30pm and arrive at OSHC 1pm.

Activities Undertaken: We will be viewing G or PG rated movies & children will receive a small bag of lollies, popcorn and bottle of water. There will be 1 adult to 10 children supervision ratio at all times.

## **EXCURSION PERMISSION FORM**

## PLEASE RETURN PERMISSION FORM TO OSHC STAFF

SIGN EACH EXCURSION YOUR CHILD/REN WILL ATTEND

Thursday 03/07/25 Inflatable World	Tuesday 08/07/25 Harbour Town Cinemas
Bus with seatbelts- <b>yes</b>	Bus with seatbelts- <b>yes</b>

CHILD/RENS DETAILS AND PERMISSION						
1	CHILD'S NAME				DOB	
2	CHILD'S NAME				DOB	
3	CHILD'S NAME				DOB	
4	CHILD'S NAME				DOB	
PLEASE NOTE: A risk assessment has been prepared for this excursion and is available to view at the						
service at sign in/out area.						
PERMISSION						
I give permission for my child to travel by bus to and from above excursions. I give permission for my child/ren to						
participate in the excursions as indicated above:						
NAM	E OF GUARDIAN					
	SIGNATURE			DATE		

## **INCURSION PERMISSION FORM**

## PLEASE RETURN PERMISSION FORM TO OSHC STAFF

### SIGN EACH INCURSION YOUR CHILD/REN WILL PARTICIPATE IN

Monday 30/07/25 Dress Up Day	Tuesday 1/07/25 Jumping Castle & Snow Cones	Wednesday 2/07/25 Johnny the Jester Magic Show	Friday 4/07/25 Multicultural Day		
Monday 7/07/25 Stufflers	 Wednesday 9/07/25 Craft and Baking		Friday 11/07/25 Party Day		

CHILD/RENS DETAILS AND PERMISSION							
1	CHILD'S NAME				DOB		
2	CHILD'S NAME				DOB		
3	CHILD'S NAME				DOB		
4	CHILD'S NAME				DOB		
PLEASE NOTE: A risk assessment has been prepared for the incursions and is available to view at the							
service at sign in/out area.							
PERMISSION							
I give permission for my child/ren to participate in the incursion activities indicated above:							
NAM	E OF GUARDIAN						
	SIGNATURE			DATE			